

**POLICE COMMITTEE**  
**FRIDAY, 27 APRIL 2012**

**MINUTES OF THE MEETING OF THE POLICE COMMITTEE HELD AT  
GUILDHALL, EC2 ON FRIDAY, 27 APRIL 2012 AT 11.30AM**

**Present**

**Members**

Mark Boleat	Helen Marshall
Simon Duckworth	Henry Pollard
Robert Duffield	Deputy Joyce Nash
Brian Harris	Don Randall
Alderman Alison Gowman	Deputy Richard Regan
Alderman Ian Luder	

**In Attendance**

Edward Lord

**Officers**

Simon Murrells	- Assistant Town Clerk
Gregory Moore	- Town Clerk's Department
Ignacio Falcon	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Nagina Kayani	- Equalities, Diversity and Human Rights Manager
Rashmi Chopra	- Comptroller & City Solicitor's Department

**City of London Police**

Adrian Leppard	- Commissioner
Frank Armstrong	- Assistant Commissioner
Ian Dyson	- Commander
Eric Nisbett	- Director of Corporate Services
Hayley Williams	- Corporate Support, CoLP
Theresa Russell	- Commissioner's Staff Officer

**1. APOLOGIES**

Apologies for absence were received from Deputy Doug Barrow and Deputy Keith Knowles.

**2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

There were none.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

The Order of the Court of Common Council 19 April 2012 appointing the Committee and setting its Terms of Reference was received.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No.29. The Town Clerk read a list of Members eligible to stand and Henry Pollard, being the only Member who expressed his willingness to serve, was duly elected as Chairman of the Committee for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. Simon Duckworth, as the immediate past Chairman, in Common Council and willing to serve, was accordingly declared as the Deputy Chairman for the ensuing year.

**Vote of Thanks to the Past Chairman**

Deputy Joyce Nash paid tribute to Simon Duckworth, the immediate past Chairman.

**RESOLVED UNANIMOUSLY:**

That at the conclusion of his four year term of office as Chairman of the Police Committee, his colleagues wish to express to

**SIMON D'OLIER DUCKWORTH, DL**

their sincere thanks and appreciation for his most exceptional dedication to the work of the Police Committee.

SIMON has fostered a positive environment for change which has brought about a more modern and dynamic form of policing governance. One key milestone was the introduction of two members from outside the Common Council, thus furthering the Committee's ability to represent and engage with our business and resident communities. He was also instrumental in driving forward a more rigorous and structured system to monitor and scrutinise the performance of the Force through the creation of more focused and effective Sub-Committees.

HE has provided the Committee with a consistent, reasoned and visionary strategic direction. He played an essential role in the two most recent senior appointments made at the Force, thus shaping the new style of leadership needed to secure the continued delivery of excellent policing services to the Square Mile and the nation. This very aim has been a foremost theme of his Chairmanship, despite the financial and operational challenges faced by the police service during in this testing year for London.

IN this regard, utmost recognition should be given to Simon's unparalleled commitment to ensure the City remained at the heart of the national policing agenda. His unflinching endeavours to argue the City's case for protecting our counter-terrorism capability, as well as for consolidating and expanding the Force's national responsibilities in respect of Economic Crime have been a major step in securing a sustainable position for the Force. With insight and

talent, he has built effective relationships with Her Majesty's Government as well as with a number of crime-fighting agencies. His positioning no doubt influenced his appointment, in 2011, to the strategic management board of the Serious Fraud Office, a key partner to the City of London Police.

HIS skilfulness and competence have indeed been recognised not just within the City, but by others in the policing world. Over the past few years, he has represented the Association of Police Authorities at several national entities overseeing Olympic security preparations. He has also more recently been appointed to assist on the creation of the new body which will represent police and crime commissioners from November 2012.

IN taking leave of him as their Chairman, his colleagues wish to thank Simon for the gracious and energetic way in which he has presided over the meetings during the past four years, for all the accomplishments under his leadership, and wish him much success in his continued service in the City Corporation and in other bodies.

**RESOLVED UNANIMOUSLY:** That it be referred to the Town Clerk to arrange for the Vote of Thanks to be presented in a manner acceptable to the recipient.

## 6. **MINUTES**

The public minutes and summary of the meeting held on 16 March 2012 were approved and agreed as a correct record.

### **MATTERS ARISING**

(1) **EDHR** (p2) – The Lead Member advised that the statement of policy connected to the Force's Quality of Service and Equality, Diversity and Human Rights (EDHR) Strategy had now been published.

The Chairman expressed his thanks on behalf of the Committee to Deputy John Barker, Vivienne Littlechild, Robert Merrett and Alderman Simon Walsh for their contributions over the past years now that their service on the Committee had come to an end.

## 7. **SUB-COMMITTEES AND OTHER APPOINTMENTS**

The Committee considered a report of the Town Clerk concerning the appointment of Members to Sub-Committees and various other internal and external bodies for the ensuing year.

The Chairman reminded Members of the decision reached at the January meeting of the Committee, where it was agreed that the Sub-Committees should each comprise five Members with the option of co-opting a further person, so as to help spread the workload more evenly among Members. With this in mind, he also made reference to the previous convention that the Chairman and Deputy Chairman of the Police Committee sat on each of the Sub-Committees, commenting that, whilst it was of course appropriate to maintain the ability for them to attend every meeting, they should not be automatic Members of each Sub-Committee.

In terms of membership, the Town Clerk had received expressions of interest from Members about which Sub-Committees they would be interested in serving on and, using these expressions of interest, a method of distributing the membership to ensure balanced Sub-Committees in terms of numbers and skills had been sought. With this in mind, the Chairman proposed the memberships for the three Sub-Committees and these were agreed.

The co-option of individuals to each Sub-Committee was also discussed, and it was proposed that, in light of her active and keen involvement as a Member of the Professional Standards & Complaints Sub-Committee in the recent past, Vivienne Littlechild would be an ideal candidate. It was consequently agreed that she be invited to sit on Sub-Committee as a co-opted Member.

With regard to the Performance & Resource Management Sub-Committee, the Chairman referenced discussions which had taken place in past few months in respect of ways to better share communication between the Police Committee and the Audit & Risk Management Committee. Given the Sub-Committee's particular remit, it was suggested that it would be appropriate for it to consider co-opting a Member from the Audit & Risk Management Committee, so as to ensure that this important link was established, and this was agreed.

In respect of the Economic Crime Board, it was agreed that, given it was a new Sub-Committee which would be developing its work programme over the course of the coming year, it would be most appropriate for that Sub-Committee to review the issue of co-option at its first meeting.

It was also noted that, in the past, the Chairmen of the Sub-Committees had been elected at their respective first meetings; however, with each not due to meet again for some time, the Chairman suggested that it would be sensible to make these appointments immediately, given that most decision makers were present and so as to enable all Members to engage immediately in their respective areas of expertise. This was agreed and, following debate, it was also agreed that it would be sensible to align the Lead Members for Special Interest Areas with the Chairmanship of the various Sub-Committees. Consequently, Simon Duckworth was appointed Chairman of the Economic Crime Board; Deputy Doug Barrow as Chairman of the Performance & Resource Management Sub-Committee, and Deputy Joyce Nash as the Chairman of the Professional Standards & Complaints Sub-Committee.

RESOLVED: That:-

- i) the content of the report be noted;
- ii) the terms of reference of the three Sub-Committees be agreed as set out in the report;
- ii) the appointment of Members to the Economic Crime Board, the Performance and Resources Management Sub-Committee, and the Professional Standards and Complaints Sub-Committee be agreed as follows:-

**Professional Standards and Complaints Sub-Committee**

Deputy Joyce Nash (Chairman)  
Alderman Alison Gowman  
Brian Harris  
Helen Marshall  
Deputy Richard Regan

**Performance and Resources Management Sub-Committee**

Deputy Doug Barrow (Chairman)  
Deputy Keith Knowles  
Robert Duffield  
Don Randall

**Economic Crime Board**

Simon Duckworth (Chairman)  
Mark Boleat  
Alderman Ian Luder  
Helen Marshall  
Deputy Richard Regan

- iii) the timing of meetings be agreed as follows:-
- 8 times a year for the Police Committee
  - 3 times for its first year for Economic Crime Board;
  - Quarterly for the Performance & Resource Management and Professional Standards & Complaints Sub-Committees
- iv) the appointment of representatives to the various internal and external bodies be agreed as follows:-
- a) Streets and Walkways Sub Committee:**  
Alderman Alison Gowman
- b) Safer City Partnership:**  
Henry Pollard
- c) Association of Police Authorities (APA) and its successor bodies:**  
Simon Duckworth

**8. SPECIAL INTEREST AREA SCHEME**

The Committee considered a joint report of the Town Clerk and Commissioner of Police setting out proposed arrangements and appointments for the Police Committee Special Interest Area (SIA) Scheme for 2012/13. The report also informed of key developments in each of the areas over the past year and provided an overview of the priorities for each special interest area over the next twelve months to assist the individual Lead Members to better scrutinise progress and measure success.

The suggestion to stop the Specialist Crime SIA from the Scheme was discussed and it was felt on balance that this area meshed well with that of

Public Protection; it was subsequently agreed to merge the two areas with the Chairman taking the role of Lead Member.

The division of the Community Engagement portfolio so as to create a Lead Member each for both the residential community and the business community was discussed, with it agreed that Don Randall should continue as the Lead for the business community. He subsequently offered to cover both roles for the interim period until such time as a suitable Member for the community engagement role was identified and the division of work areas could be finalised.

In respect of the new Public Order & Road Safety SIA, Alderman Gowman indicated that she felt her role as the Committee's representative on the Streets & Walkways Sub-Committee linked well and it was agreed that she should be the Lead Member.

A suggestion was made that Members should be reminded when the annual review was coming up so as to facilitate greater involvement in the preparation of the update reports; further, the reports should contain a list identifying those priorities which had been set out for the area the previous year so as to allow progress made to be measured more effectively.

RESOLVED: That:-

- (a) the achievements set out in the respective area reports for the year 2011/12 be noted, and the key priorities identified for the year 2012/13;
- (b) Lead Members be appointed for the below areas in the Scheme as follows:-

<b>Business Improvement and Performance Management</b>	- Deputy Doug Barrow
<b>Professional Standards and Human Resources</b>	- Deputy Joyce Nash
<b>Equality, Diversity and Human Rights</b>	- Alderman Alison Gowman
<b>Counter-terrorism</b>	- Simon Duckworth
<b>Specialist Crime/Public Protection</b>	- Henry Pollard
<b>Economic Crime / Fraud</b>	- Simon Duckworth
<b>Accommodation</b>	- Keith Knowles
<b>Community Engagement</b>	- Don Randall
<b>City First</b>	- Alderman Ian Luder
<b>Public Order and Road Safety</b>	- Alderman Alison Gowman
<b>Independent Custody Visiting</b>	- Deputy Joyce Nash

## Panel

### 9a. **COMMUNITY ENGAGEMENT UPDATE**

The Committee received a joint report of the Town Clerk and Commissioner providing an update on recent community engagement activities, community priorities and forthcoming events.

With regard to appendix B, it was noted that no feedback from the Crime Prevention Association meeting had been recorded; the Assistant Commissioner commented that he was presenting at the next meeting and would ensure feedback was included.

RESOLVED: That the report be received and its content noted.

### 9b. **EQUALITY, DIVERSITY AND HUMAN RIGHTS**

The Lead Member took the opportunity to mention a report that had recently been received by the Community & Children's Services Committee concerning an inspection into safeguarding services which commended the City of London Police for their excellent and proactive work, with a Portsoken Ward Officer singled out for particular praise.

RECEIVED.

### 10. **HMIC REPORT- "WITHOUT FEAR OR FAVOUR" INTEGRITY THEMATIC INSPECTION**

The Committee received a report of the Commissioner outlining the recommendations made by Her Majesty's Inspectorate of Constabulary following their recent report on the issue of Police Integrity and setting out the current position for the City of London Police in managing integrity issues through its Professional Standards Department.

A Member noted that the report stated that all instances of offers of hospitality should be recorded even if declined and expressed concern that this appeared excessive and impractical; he commented that he personally received a large number of invitations of which he was never even aware of, as they were dealt with by his Executive Assistant. Recording every single offer declined would require a significant and disproportionate amount of time and he urged that common sense be applied.

The register of hospitality on the Force's website was also mentioned, with a Member commenting that it recorded only up until July 2011 and should be updated so as to ensure transparency. The Commissioner gave assurances that he personally reviewed a hard copy of the register on a monthly basis so knew that the information was kept up to date and scrutinised, and advised that he would look in to the issue and take appropriate action.

RESOLVED: That the report be received and its content noted.

**11. SHARED SERVICES UPDATE**

The Committee considered a joint report of the Town Clerk and Commissioner detailing work undertaken to date in identifying areas for collaboration and shared services between the City of London Corporation and City of London Police.

The Commissioner commented that in some areas collaboration and change was sought not in order to save money, but rather in order to enhance the effectiveness and resilience of the particular service.

RESOLVED: That:-

- a shared service for Occupational Health be approved;
- a pilot scheme for call-handling be endorsed; and
- progress of work in the areas of Public Relations, Human Resources and Information Systems be noted.

**12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**Committee Dates**

A Member made reference to the meeting scheduled for 21 September 2012, commenting that it clashed with a St Matthew's Day event and asking if consideration could be given to rescheduling it given the number of Members who might be involved. The Chairman advised that he would be looking at this and a number of other future dates, as he was aware that a number of changes to dates may be appropriate.

**13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

**14. EXCLUSION OF THE PUBLIC**

RESOLVED--That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involved the disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<b>Item No.</b>	<b>Exempt Paragraphs</b>
15a	3
15b	3
16	7
17	4
18	7
19	3
20	3

**15a. NON-PUBLIC MINUTES**

The Committee approved the non-public minutes of the meeting held on 16 March 2012.

15b. **LEADERSHIP TEAM MEETING NOTE**

The Committee received the notes of the Leadership Team Meeting note of 2 March 2012.

16. **COMMISSIONER'S UPDATES**

The Commissioner of Police was heard concerning on-going and successful operations undertaken by the City of London Police.

17. **CITY FIRST CHANGE PROGRAMME UPDATE**

The Committee received a report of the Commissioner presenting an update on the City First Change Programme, summarising the current position and outlining the next steps.

18. **OLYMPIC, PARALYMPIC GAMES AND DIAMOND JUBILEE UPDATE**

The Committee received a report of the Commissioner providing an update on preparations made to date with regards the Olympic and Paralympic Games and the various Diamond Jubilee events.

19. **PROVISION OF EXPLOSIVE ORDNANCE CAPABILITY**

The Committee agreed a report of the Commissioner relative to the provision of Explosive Ordnance Disposal (EOD) capability.

20. **ORANGE TELECOMS AERIAL**

The Committee agreed a report of the City Surveyor concerning an agreement with Orange Personal Communications Services Limited.

21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

**The meeting ended at 1.20pm**

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**Chairman**

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